

## Residential Life Staff

### Director of Residential Life

Ken Ervin

### Adm. Coordinator of Residential Opera-

Mary Call

### Senior Experience Director

Christopher Johnson

*Sophomore Area - Cheshire, Monadnock & Edgewood*

### Experience Directors

Jillian Schramm

*First Year & Sophomore Area - Granite Hall*

Breanna Crawley

*First Year Area - New Hampshire Hall*

Chris Martin

*First Year Area - Mt. Washington Hall*

Michael Lynch

*Junior Area - Mt. View & Northwoods*

Corey Lawson

*Senior Area - Lakeview & Sawmills*

### Administrative Assistant

Peggy Collum

### Residential Life Office

Monday - Friday 8:00 am - 4:30 pm

Residential Life is located in the plaza level of New Hampshire Hall. Scheduled appointments with staff members can be requested in person or over the phone at extension 4176.

### Community Assistant Staff Offices

Sunday - Thursday 8:00 pm - 12:00 am

Friday and Saturday 8:00 pm - 2:00 am

### Locations

Granite Hall - Room 002

New Hampshire Hall - Room 302

Mt. Washington Hall - Room 021

Cheshire - Room 203

Northwoods - Room 005



### Quiet Hours

At all times, residents must be courteous toward each other concerning noise levels. Quiet hours mean just that - the hall/area needs to be quiet. All residential living areas have designated "Quiet Hours" from 10:00 pm - 8:00 am Sunday through Thursday and 1:00 am - 8:00 am Fridays & Saturdays. Times outside the Quiet Hours are considered "Courtesy Hours." During Courtesy Hours, each resident is responsible for being respectful toward others of the noise he or she may be creating. Noise, regardless of the time, should not disrupt hall mates, classes in the residence halls, or the campus in general.

### Furniture Policy

In an effort to keep university furniture in its best condition, furniture must remain in its designated area, not propped up, and utilized in the manner in which it was intended. Furniture may not be lofted, removed from individual rooms, common areas, placed outside or cause a fire egress hazard.

### Animals

Animals are not allowed in any university building or on university premises. All pets, except fish (kept in an aquarium no larger than 25 gallons), are **prohibited** from Franklin Pierce residences for reasons of health and safety. Violations of this regulation subject the pet owner to confiscation of the pet and other possible judicial sanctions.

### Guest Policy

Resident students may entertain guests in their residences. These guests may be Franklin Pierce students living in university facilities, Franklin Pierce students living off-campus or non-students. This privilege requires the approval of the host's roommates). Furthermore, the exercise of this privilege requires that the rights of one's roommates) takes priority over the privilege of having a guests).

A resident student may not have an overnight guest for more than two (2) nights in any given week. An overnight guest may not stay more than two (2) nights in a given week. When a guest is not a currently enrolled Franklin Pierce student, she/he must obtain a guest pass from the Department of Campus Safety. It is the host's responsibility to inform the guest of the necessity of obtaining the pass. The guest must present the pass to any University official when requested. The guest should carry the pass at all times during his or her visit. Minors who are 16 years of age or younger, unless a relative of a resident, may not stay overnight.

The student host is responsible for seeing that his or her guests) observes university policy while on campus. Hosts will be held responsible financially for any damage done by guests and may face disciplinary action for failure to control the behavior of the guest, including possible termination of residency privileges.



# FranklinPierce UNIVERSITY

## Residential Life

### Guide to Successful Living



Franklin Pierce University  
Residential Life  
40 University Drive  
Rindge, NH 03461

Tel: 603-899-4176

Fax: 603-899-4368

[housing@franklinpierce.edu](mailto:housing@franklinpierce.edu)

**A Residential Life Professional Staff Member is available 24 hours a day to assist with student concerns.**

Updated August 2010

## Residential Policies

### From the Student Handbook

As in any society, our academic community recognizes the necessity to establish clearly defined standards of behavior that are designed to preserve and protect our educational mission. For your convenience, the Student Code of Conduct as well as the Student Handbook and the Drug Free School Publication have been placed on our website at [www.franklinpierce.edu](http://www.franklinpierce.edu) in order to be readily available to all students, faculty, and staff at any time. As a member of this community, it is your responsibility to read and comprehend these documents as they are the standards that our community members are to abide by. Outlined in this brochure are some of the policies with regard to residential living.

### Alcohol & Drug Policy

Possession and use of non-prescribed drugs is incompatible with the educational process and inconsistent with the purposes of the university community. The possession of drug paraphernalia is prohibited on campus, and the sale of drugs will result in separation from Franklin Pierce. Ordinarily when University Officials encounter what they suspect to be a violation of this policy, notification will be made to the local law enforcement agency. Franklin Pierce prohibits alcoholic beverages in all public area on the campus, including lounges and corridors of the residence halls and outdoor areas unless special permission is received for a particular function. All first and second year living areas (New Hampshire, Mount Washington, Granite Hall, Monadnock, Edgewood & Cheshire) are designated as alcohol free.

### Smoking Policy

The "Indoor Smoking Act" enacted by the New Hampshire Legislature, became effective for all public buildings and institutions in January 1991 and then for private institutions and workplaces, such as Franklin Pierce, on July 1, 1993. To comply with this law, all Franklin Pierce buildings are designated as nonsmoking, including all offices and restrooms. The only exception will be student resident facilities where the Director of Residential Life may designate some effectively segregated smoking areas. In addition, smoking is prohibited within 10 feet of any entrance way. There is no smoking in any common area, to include all hallways, restrooms, laundry rooms, stairwells, etc. in residential facilities. In addition there is no smoking allowed in New Hampshire, Mt. Washington, Granite, Edgewood, Monadnock or Cheshire Halls.

### False Fire Alarms

False fire alarms are a disturbance to the residential community and cause concern for life safety. Students living in areas where a false alarm occurs will be subject to false fire alarm fines and possible disciplinary action. The following are the fines that will be assessed if either the student(s) responsible do not come forward or if after an investigation it cannot be determined who is responsible.

## Fire Alarm Fines

**Common Areas = \$5.00 per person**

**Individual Room/Unit/Suite = \$150.00 per Room/Unit/Suite**

**Malicious = \$300.00 per occurrence**

### Fire & Safety Room Inspections

In an effort to provide for the safety of all persons living in university-owned or operated residence halls and apartments, Franklin Pierce conducts unannounced inspections of all residence halls. **Enforcement of State and University Fire Safety Regulations** is the responsibility of the Departments of Campus Safety and Residential Life. Franklin Pierce Fire Inspectors are obliged to inspect all university residence hall rooms and apartments. Due to the magnitude of this task and to ensure the highest level of safety for all residents, fire safety inspections in all areas are unannounced. Inspections will only be conducted during normal weekday business hours. Residences will be entered for the purpose of conducting the unannounced fire & safety inspections, even in the absence of the resident(s). Students with excessive damage or uncleanliness will be held financially responsible and may be residentially suspended. As a security measure, doors to all vacant residence hall rooms or apartments will be locked upon the departure of the Fire Inspector even if the door was found unlocked.

### Prohibited Appliances

**The following appliances and other items are prohibited in traditional halls, suites and in the bedrooms, bathrooms, and living rooms of apartments:**

Halogen Lamps, space heaters, hot plates, immersion coils, candles, oil lamps, fireworks, sparklers, incense, smoke bombs, wall/Ceiling hangings *made of burlap or flammable material*, all flammable or combustible liquids, propane or gasoline powered items, cinder blocks/risers for beds, George Foreman grills, microwaves (not affiliated with Micro Fridge rentals) extensions cords over 6 feet and devices which overload electrical receptacles.

**The following appliances and other items are prohibited in all areas:** Air Conditioners, Electric Toaster Ovens, Rice Cookers, Skillets, Broilers, and Electric Woks

### Violations

If a fire safety violation is found, a Residential Life Staff Member will meet with residents and explain how the violation is a fire safety concern and what steps can be taken to live within the policies set forth. If any prohibited items are found and cited during the course of an inspection, at the discretion of the Residential Life Staff member, the residents need to either remove the item from the residence or it may be confiscated. Depending on the nature of the confiscated item, it may be made available for the student to take home at the end of the semester or if the item is of a serious nature then judicial proceedings may occur. If fire safety and/or prohibited appliance violations reoccur then students will be documented and face disciplinary action including confiscation of any prohibited item, and possible suspension from residence may occur.

### Imminent Hazards

Franklin Pierce Fire Inspectors are authorized to remove any item(s) that represents an imminent fire hazard. Such automatic and immediate removal will only occur in the case of a clear danger to life and property in the opinion of the Fire Inspector. Any vandalism or malicious damage to fire protection equipment including smoke or

heat detectors, sprinkler heads or piping, fire extinguishers or pull stations may result in separation from Franklin Pierce.

### Fire Evacuation Drills

Fire drills will be conducted in all large residence halls within the first month of the academic year. These halls include New Hampshire Hall, Mt. Washington Hall, Granite Hall, Edgewood Hall, Monadnock Hall, & Cheshire Hall. All other residences evacuation procedures will be outlined with the residence hall staff within the first hall/area meeting. All students should be familiar with all exits from the building in order that the nearest safe exit will be properly chosen in an emergency.

### Emergency Action Plan

1. If you discover a fire or smell smoke, sound the building fire alarm and exit the building immediately. Know the location of the fire stations and how they operate. Do not attempt to fight a fire yourself due to the hazards associated with the products of combustion and the threat of a spreading fire.
2. Upon hearing a building alarm signal, which may be a bell, horn or a voice message, depending on the building you are occupying, immediately begin evacuation and close the doors behind you. Use the nearest safe exit, but **do not use the elevator.**
3. Leave the building immediately and assemble in an area established by the Residential Life staff, where you will not hinder the approaching firefighters and apparatus.
4. If caught in smoke or heat, stay low where the air is generally better and attempt to reach a safe exit or area of refuge (i.e. bathroom or shower stall).
5. Know the location of all exits from your building. All exits in university facilities are properly marked with illuminated **EXIT** signs.
6. If unable to leave your room due to heat or heavy smoke in the hallway or due to a physical disability, telephone the Franklin Pierces Communication Specialist (911) and give your **exact location** so firefighters can be directed to you.
7. Always use the emergency access number to reach University Campus Safety in an emergency (extension 911).

### Damage

Students are responsible for trashing of an area or damage to property. Any charge resulting from damage to, or theft of university property is billed to the individual student(s) involved. The student responsible will be charged for the cost of the repair as well as a 25% fine. If the student is involved in any further damage or trashing of an area, the student will face possible suspension from all Franklin Pierce residence halls. If this person(s) cannot be identified, the charge is assessed against all students residing on a floor, residence hall, a tower or unit and in some cases, to all students. Damage charges are determined periodically throughout the academic year. Damage to or theft of students' personal property is not covered by the University. As such, students are encouraged to ensure that their parent's homeowner's policy will cover such events. Online at [www.franklinpierce.edu](http://www.franklinpierce.edu) is a link to a provider for Renter's Insurance.