# *Submit a Financial Aid Application*

The next step is to submit an online Financial Aid Application which provides us with the enrollment information needed to put your financial aid in place.

For **veteran and military education benefits**, more information is available along with application instructions.

The online Financial Aid Application is accessed through the Billing/Financial Aid portal on CampusWeb by following these steps:

1. Log in to **CampusWeb** (web address: **https://campusweb.franklinpierce.edu/ics/**) using your Franklin Pierce email username and password
2. Click on Undergraduates/Grad Students tab next to the Home tab at top of page
3. Click on Billing/Financial Aid on side bar on left-hand side of the page
4. Click on Check Financial Aid Award Info at NetPartner (in blue type) in the Financial Aid Awards box to go to the Financial Aid page
5. Click on Applications in the menu at the top of the page ***
6. Click on CGPS Financial Aid Application in the Your Applications section
7. Choose academic program from drop-down box * Required
8. Fill in number of credits for each term of anticipated enrollment (fill in with best estimate; underestimate if unsure)
9. Click Submit

***IMPORTANT:  If you are applying for aid beginning with undergraduate Term 4 or Summer I or with graduate Term 3 or 4, you must select year 2020-2021 in the upper right-hand corner of the screen.**  If you are applying for aid for undergraduate Term Summer II (start date: July 1, 2020) onwards or graduate Term 1 (start date: August 23, 2021) onwards, you must select year 2021-2022 in the upper right-hand corner of the screen.

After clicking Submit, a confirmation screen will appear. You can review what you entered after submission by clicking on the Apply Online tab. You will be able to view but not alter the information entered previously.  If you need to revise anything, contact Student Financial Services via your Franklin Pierce email account to: **osfs@franklinpierce.edu**