

# Franklin Pierce University

## Animal in Residence Registration Form

### Service Animal in University Housing

Service Animals which will reside in University housing must be registered with Residential Life. Residential Life encourages owner of Services Animals to also register with the Office of Student Accessibility Services within the Center of Academic Excellence. A student intending to reside in university housing with a Service Animal must:

- Complete the following form
- Provide a copy of required documentation including the following to Residential Life:
  - Veterinary materials (vaccination and certificate of health)
  - Proof of Town of Rindge license (Dog Only)

### Emotional Support Animals (ESA) in University Housing

Students requesting an ESA reside with them in their on-campus assignment must obtain approval from the Office of Student Accessibility Services by following the steps below. ESAs may not be brought into university housing without prior approval from the Office of Student Accessibility Services. A student intending to reside in university housing with an ESA must:

- Complete the request for accommodations as outlines here: <https://www.franklinpierce.edu/student-experience/support/academics/cae/requirement-documentation.html>

Once approved for the accommodation:

- Complete the following form.
- Provide a copy of required documentation including the following to Residential Life:
  - Veterinary materials (vaccination and certificate of health)
  - Proof of Town of Rindge license (Dog Only)

Please Note:

- There is a 40-pound maximum weight limit for ESAs.
- Out of consideration to both students and ESAs, a maximum of one (1) ESA is allowed per bedroom on campus.

### Registration of Service or Emotional Support Dogs

Owners of service or emotional support dogs can register their dog in advance of moving to campus by contacting the Rindge Town Clerk:

**Town Clerk's Office**

30 Payson Hill Rd  
Rindge, NH 03461

**Phone**

603-899-5181, Extension 107

**Email**

[townclerk@town.rindge.nh.us](mailto:townclerk@town.rindge.nh.us)

<https://www.rindgenh.org/town-clerk/faq/where-do-i-license-my-dog>

### Return Completed Form to Residential Life By:

**Mail**

Residential Life  
40 University Drive  
Rindge, NH 03461

**Fax**

603.899.4368

**Email**

[housing@franklinpierce.edu](mailto:housing@franklinpierce.edu)

### Student's Information

**Name:** \_\_\_\_\_

**FPU Email:** \_\_\_\_\_

**Cell Phone #:** \_\_\_\_\_

**Where Do You Live On Campus (Res Hall & Room #):** \_\_\_\_\_

### Animal's Information

**Animal Type** (dog, cat, etc.): \_\_\_\_\_ **Breed:** \_\_\_\_\_

**Color:** \_\_\_\_\_ **Rabies Tag #:** \_\_\_\_\_

**Date of Most Recent Rabies Vaccination** (record must be attached): \_\_\_\_\_

**Spayed or Neutered Date** (record must be attached): \_\_\_\_\_

**Certificate of Health Date** (record must be attached): \_\_\_\_\_

**Town of Rindge License Number** (for dogs only): \_\_\_\_\_

**ESA's Emergency Contact's Name:** \_\_\_\_\_

**ESA's Emergency Contact's Phone #:** \_\_\_\_\_

**Reminder:** Please attach the veterinarian's verification that the animal has all veterinary-recommended vaccinations to maintain the animal's health and prevent contagious disease. Verification of veterinary-recommendation vaccinations and animal license must be updated yearly and provided to Residential Life.

I verify, to the best of my knowledge, that all the information provided on this form and attached documentation is correct and I understand the steps I must take in order to have an animal in residence. I also have read over the Emotional Support Animal Guidelines which I was provided.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_